



DIRECT DEBIT REQUEST SERVICE AGREEMENT

This is your Direct Debit Service Agreement with Australian Education Union New South Wales Teachers Federation Branch, ABN: 86 600 150 697. It explains what your obligations are when undertaking a Direct Debit arrangement with us. It also details what our obligations are to you as your Direct Debit

provider.

Please keep this agreement for future reference. It forms part of the terms and conditions of your Direct

Debit Request (DDR) and should be read in conjunction with your DDR authorisation.

Definitions	account means the account held at your financial institution from which we are authorised to arrange for funds to be debited
	agreement means this Direct Debit Request Service Agreement between us and you
	banking day means a day other than a Saturday or a Sunday or a public holiday listed throughout Australia
	debit day means the day that payment by you to us is due
	debit payment means a particular transaction where a debit is made
	direct debit request means the Direct Debit Request between us and you
	us or we means Australian Education Union New South Wales Teachers Federation Branch, the Debit User you have authorised by requesting a Direct Debit Request
	you means the customer who has signed or authorised by other means the Direct Debit Request

	your financial institution means the financial institution nominated by you on the DDR at		
1. Debiting your account	<p>1.1 By signing a Direct Debit Request or by providing us with a valid instruction, you have authorised us to arrange for funds to be debited from your account. You should refer to the Direct Debit Request and this agreement for the terms of the arrangement between us and you.</p> <p>1.2 We will only arrange for funds to be debited from <i>your account</i> as authorised in the <i>Direct Debit Request</i> or we will only arrange for funds to be debited from <i>your account</i> if we have sent to the address nominated by you in the <i>Direct Debit Request</i>, a billing advice which specifies the amount payable by you to us and when it is due.</p> <p>1.3 If the <i>debit day</i> falls on a day that is not a <i>banking day</i>, we may direct your financial institution to debit <i>your account</i> on the following banking day. If you are unsure about which day your account has or will be debited you should ask <i>your financial institution</i>.</p>	4. Your obligations	<p>4.1 It is <i>your</i> responsibility to ensure that there are sufficient cleared funds available in <i>your account</i> to allow a <i>debit payment</i> to be made in accordance with the <i>Direct Debit Request</i>.</p> <p>4.2 If there are insufficient clear funds in <i>your account</i> to meet a debit payment: (a) you may be charged a fee and/or interest by <i>your financial institution</i>; (b) you may also incur fees or charges imposed or incurred by us; and (c) you must arrange for the <i>debit payment</i> to be made by another method or arrange for sufficient cleared funds to be in <i>your account</i> by an agreed time so that we can process the debit payment.</p> <p>4.3 You should check your account statement to verify that the amounts debited from <i>your account</i> are correct.</p>
2. Amendments by us	We may vary any details of this <i>agreement</i> or a <i>Direct Debit Request</i> at any time by giving you at least fourteen (14) days' written notice.	5. Dispute	<p>5.1 If you believe that there has been an error in debiting <i>your account</i>, you should notify us directly on 1300 654 363 and confirm that notice in writing with us as soon as possible so that we can resolve your query more quickly. Alternatively you can take it up directly with your financial institution.</p> <p>5.2 If we conclude as a result of our investigations that <i>your account</i> has been incorrectly debited we will respond to <i>your query</i> by arranging for <i>your financial institution</i> to adjust <i>your account</i> (including interest and charges) accordingly. We will also notify you in writing of the amount by which <i>your account</i> has been adjusted.</p> <p>5.3 If we conclude as a result of our investigations that <i>your account</i> has not been incorrectly debited we will respond to <i>your query</i> by providing you with reasons and any evidence for this finding in writing.</p>
3. Amendments by you	<p>You may change*, stop or defer a debit payment, or terminate this agreement by providing us with at least 14 days' notification by writing to: membership@nswtf.org.au or by telephoning us on 1300 654 363 during business hours; or arranging it through your own financial institution, which is required to act promptly on your instructions.</p> <p>*Note: in relation to the above reference to 'change', your financial institution may 'change' your debit payment only to the extent of advising us, the Australian Education Union New South Wales Teachers Federation Branch, of your new account details.</p>	6. Accounts	<p>You should check:</p> <p>(a) with <i>your financial institution</i> whether direct debiting is available from <i>your account</i> as direct debiting is not available on all accounts offered by financial institutions;</p> <p>(b) your account details, which you have provided to us, are correct by checking them against a recent <i>account</i> statement; and</p> <p>(c) with <i>your financial institution</i> before completing the <i>Direct Debit Request</i> if you have any queries about how to complete the <i>Direct Debit Request</i>.</p>



TAFE MEMBERSHIP FEES 2019

ALL RATES ARE GST INCLUSIVE

	Fortnightly	Monthly Applicable to auto credit card only	3 months	6 months	12 months
Full-time permanent teacher	\$33.06	\$71.62	\$214.87	\$429.74	\$859.47
Full-time temporary teacher	\$22.04	\$47.75	\$143.25	\$286.49	\$572.98

PERMANENT PART TIME / PART TIME LWOP

	Fortnightly	Monthly Applicable to auto credit card only	3 months	6 months	12 months
9 to 13 hours (based on a minimum fee)	\$11.02	\$23.87	\$71.62	\$143.25	\$286.49
13.5 to 15 hours	\$13.22	\$28.65	\$85.95	\$171.89	\$343.79
15.5 to 17.5 hours	\$16.53	\$35.81	\$107.43	\$214.87	\$429.74
18 to 22 hours	\$19.83	\$42.97	\$128.92	\$257.84	\$515.68
22.5 to 24.5 hours	\$23.14	\$50.14	\$150.41	\$300.82	\$601.63
25 to 28 hours	\$26.45	\$57.30	\$171.89	\$343.79	\$687.58
28.5 to 31.5 hours	\$29.75	\$64.46	\$193.38	\$386.76	\$773.53

TEMPORARY PART TIME

	Fortnightly	Monthly Applicable to auto credit card only	3 months	6 months	12 months
9 to 13 hours (based on a minimum fee)	\$11.02	\$23.87	\$71.62	\$143.25	\$286.49
13.5 to 15 hours (based on a minimum fee)	\$11.02	\$23.87	\$71.62	\$143.25	\$286.49
15.5 to 17.5 hours (based on a minimum fee)	\$11.02	\$23.87	\$71.62	\$143.25	\$286.49
18 to 22 hours	\$13.22	\$28.65	\$85.95	\$171.89	\$343.79
22.5 to 24.5 hours	\$15.43	\$33.42	\$100.27	\$200.54	\$401.09
25 to 28 hours	\$17.63	\$38.20	\$114.60	\$229.19	\$458.39
28.5 to 31.5 hours	\$19.83	\$42.97	\$128.92	\$257.84	\$515.68

INFORMATION FOR PART TIME CASUAL TEACHERS, ASSESSORS AND EDUCATION SUPPORT OFFICERS

Part-time casual teachers, assessors and education support officers can join Federation via payroll deductions for only \$0.80 for each hour worked. The capped amount per calendar year is \$572.98. For more information please contact 1300 654 363.