



# NSW Teachers Federation Vocational Education and Training Special Interest Group Meeting Minutes

Thursday 9 August 2018

4.30pm

Level 1, NSW Teachers Federation House

<b>Attendance:</b>	
<b>Apologies:</b>	Jill Gray
<b>Meeting Opened:</b>	

## **Acknowledgement of Country**

### **Confirmation of Minutes of the Meeting held on 3 May 2018**

Minutes confirmed.

Moved: Wayne Sheridan

Seconded: Kathy Wood

Carried

### **Business Arising: Discussion**

1. Independent Review into Regional Rural and Remote Education
2. Government funded students and courses NCVER
3. Times Educational Supplement Article
4. Financial Review Article
5. School Based Apprenticeships – Telegraph Article
6. “Enrolments Plummet” – SMH Article
7. Media Release – “Vision for VET”
8. Speech – Federal VET Policy Forum
9. Final Report – Improving Retention Completion and Success in Higher Education (separate bundle)

**General Business**

1. Mary Fogarty reported on progress in provision of funding for Hospitality teachers who are Industry Trained to re-assess students. See transcript below from the Department.

Good afternoon Mary,

I can confirm that the funding for teacher relief will be in schools by 25 June 2018 which is the next payment cycle.

We had to undertake a two stage process to firstly ascertain across our 4 Public Schools NSW RTOs the specific Hospitality teachers on Year 12 classes that were impacted. We then collated this advice back from the RTOs and have now actioned the relief payments to individual schools across the state.

Hoping this alleviates any concerns of teachers enquiring?

Please let me know if there is anything else you need.

Kind regards

Robyn

Robyn Pemberton/Leader, VET Programs for Secondary Students  
Secondary Education/Learning & Teaching Directorate  
NSW Department of Education

2. Discussion on Upgrading requirement for VETiS Teachers for Certificate IV qualifications. Required by March 2018.

Recommendation:

VETiS SIG requests Senior Officers of Federation ascertain from the Department details of the upgrading of the Cert IV qualification for all VETiS teachers.

Moved: Kathy Wood

Seconded: Wayne Sheridan

Carried

3. Letter tabled from Jill Gray - Galston High School

Dear Mary

Congratulations to you and the team on the VET SIG, for the work you have done for Hospitality teachers.

The workload with the introduction of the Co Assessment model has been enormous and the release of funding by State Office, for relief days is most welcome.

Finally the DET has acknowledged teachers worth and value.

The money has started to come into schools.

Well done and thank you.  
 Jill Gray  
 Vet Coordinator  
 Galston High School  
 Achieving Excellence – Inspiring Success

4. Letter from Department confirming that contact with students on work placement may be “either by phone or site visit”. See extract below.

As discussed with Federation, the following wording tabled with Federation applies:

- A duty of care to contact both the student and workplace supervisor/host employer during placement to ensure that the placement is progressing satisfactorily. Contact can be either by phone or if practical a site visit by the responsible teacher. Site visits have clear benefits for students, teachers and host employers but are not mandatory. These contacts and visits are to be documented.

Where placements involve a greater potential for risk such as construction, involving livestock, involving machinery, or where students are staying overnight as part of the placement, this contact should be made on the first or second day.

<b>Meeting Closed:</b>	5.30 pm
<b>Next Meeting:</b>	1 November 2018, 4.30 – 6.00 pm