

NSWTF IA SIG

Meeting Minutes 22/11/17

DATE: 22/11/17

Minute Taker: Alexander Stewart

Meeting Opened: 4:40 pm

Closed: 5:20 pm

Attendance: Alexander Stewart

Brett Bertalli

David Grant

Apologies Scott Swanson; John Wallace

AGENDA ITEM	ACTION	PERSON RESPONSIBLE	TARGET DATE	STATUS On Track, Completed, Attention Required
1. Welcome		Brett Bertalli		√
Business Arising from Previous Meeting				
<ul style="list-style-type: none"> Concerns about treated pine use in schools 	<ul style="list-style-type: none"> Officer has contacted assets management, now part of school infrastructure NSW. Confirmed that we are not to use CCA treated timber(s) in school workshops. VET Construction may be able to use treated construction timbers in an appropriately ventilated worksite such as outdoors. DoE officer indicated that machining of manufactured timbers/boards containing urea formaldehyde glues is not appropriate in schools. 	Brett Bertalli		
<ul style="list-style-type: none"> Concerns about machine maintenance contracts. 	<ul style="list-style-type: none"> EOI's for machine maintenance contracts have been opened, tenders being sought by DoE. 	Brett Bertalli		

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<ul style="list-style-type: none"> Advice on emptying dust extraction bins 	<ul style="list-style-type: none"> Can be organised through the school's cleaning schedule via negotiation with the cleaning contractor. The General Assistant or other staff can undertake this task provided appropriate training and PPE is provided. The NSWTF will continue to pursue this as an item for the cleaning contract. <p>It was confirmed that the cleaning of Dust Extractors is not the role of a teacher.</p>			
<ul style="list-style-type: none"> PPE issues 	<ul style="list-style-type: none"> ★ NSWTF wrote to DoE in 2011 on this issue when the footwear guidelines were released. NSWTF will write to DoE again about this issue to clarify what the expectations are, in regards to provision of mandatory footwear in Industrial Arts workshops. IASIG officer to draft written correspondence to DoE about this issue. 	Brett Bertalli	2018	<i>Attention</i>
Agenda Items for this meeting				
<ul style="list-style-type: none"> Advice Leaflet IA Qualifications Library Resources Contact with liate IA SIG Web Page 		Brett Bertalli	2018	<i>Attention</i>

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<ul style="list-style-type: none"> • Advice Leaflet <ul style="list-style-type: none"> ○ Qualifications ○ WHS issues <ul style="list-style-type: none"> ▪ ESIS ▪ CSIS ▪ PPE Provision ▪ Dust Extraction Cleaning 	<ul style="list-style-type: none"> • Under construction. • Reference response from Department re qual requirements and principals assuming responsibility to maintain the highest standards of WHS. • Request that the advice leaflet quote from DoE response. • Reference BOSTES/NESA Requirements for qualifications and accreditation. • Reference response from DoE Recruitment and Approvals department 			
<ul style="list-style-type: none"> • Teacher Training and Qualifications 	<ul style="list-style-type: none"> • Correspondence with IIATE has been ongoing about this issue. <ul style="list-style-type: none"> ○ IASIG Officer to follow up with IIATE. • IASIG Officer to communicate with approvals at DoE to ascertain criteria of university studies required for subject approval. 	Brett Bertalli	2018	<i>Attention</i>

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<ul style="list-style-type: none"> Workload Issues 	<ul style="list-style-type: none"> IASIG Officer to follow up with IIATE about having SASS support for Industrial Arts teachers. <ul style="list-style-type: none"> IASIG Officer to contact Arch Parker or Geoff Hogan to get backstory on the above. Discussion of wide range of workload issues affecting Industrial Arts teachers. IASIG Officer to discuss with NSWTF senior officers about a general secretaries letter to address workload specific to Industrial Arts teachers. IASIG Officer informed the meeting of NSWTF's wider campaign to address workload issues. 	Brett Bertalli	2018	<i>Attention</i>
General Business				
<ul style="list-style-type: none"> D Grant enquired about the filling of permanent positions instead of temporary/casual positions. 	<ul style="list-style-type: none"> IASIG officer informed the meeting of the current process that is underway. Large number of positions identified (3500 in total). By the end of term 1, 2018 – 2630 need to be filled. 			
Meeting Closed 5:20pm				
Next Meeting 14th March 2018				