

# NSWTF Industrial Arts Special Interest Group

# Meeting Minutes 7 September 2016

**DATE:** 7/9/16     
 **Minute Taker:** Brett Bertalli     
 **Meeting Opened:** 4:30 pm     
 **Closed:** 5:15 pm  
**Attendance:**  
  Brett Bertalli  
  Alexander Stewart  
  Geoff Hogan  
  Dudley Lutrell  

AGENDA ITEM	ACTION	PERSON RESPONSIBLE	TARGET DATE	STATUS <small>On Track, Completed, Attention Required</small>
Welcome and Introductions	Acknowledgement of Country	SIG Officer		Type equation here.
Agenda Items for this meeting				
1. Library Resources	<p>Federation is collating IA/TAS program resources to be stored at the Federation Library to be accessible to all members.</p> <p>All members are encouraged to send an email to Bert to suggest what your favourite teaching resources and which texts, Audio/Visual, and other recourses you wished you could borrow and use to teach IA courses.</p> <p><a href="mailto:bbertalli@nswtf.org.au">bbertalli@nswtf.org.au</a></p> <p><b>SUGGESTIONS TABLED</b></p> <ul style="list-style-type: none"> <li>• Texts by Schlyder Q &amp; A guides</li> <li>• Leadbeater Woodworking</li> <li>• Collins Complete Woodworkers</li> <li>• Introducing Electronics – Warren</li> </ul>	All members	Next meeting	<i>Attention</i>

AGENDA ITEM	ACTION	PERSON RESPONSIBLE	TARGET DATE	STATUS On Track, Completed, Attention Required
2. IA Teacher Qualifications	<p>The NSWTF wrote to the DoE seeking advice as to the minimum qualifications required to teach Industrial Arts.</p> <p>The SIG will work to produce an advice leaflet for the consideration of Federation.</p>	SIG Officer	2017	<i>Attention</i>
3. IA Teaching Codes	<p>The Federation met with the DoE to discuss teaching Codes and the need for certain codes.</p> <p>Discussion re the Graphics Technology 7-10 code vs Industrial Technology (Graphics Technologies) 11-12</p> <p>Discussion re Industrial Technology Codes and various courses.</p>	SIG Officer		<i>Completed</i>
4. Dust Extraction	<p>Discussion regarding the need to add the cleaning of extractors to the DoE cleaning contract.</p> <p>SIG Officer to speak with NSWTF Industrial department to continue to pursue this.</p>	SIG Officer	2017	<i>Attention</i>

AGENDA ITEM	ACTION	PERSON RESPONSIBLE	TARGET DATE	STATUS On Track, Completed, Attention Required
<p>5. Industrial Arts Recollection Project &amp; Book donation</p> <p><i>'INDUSTRIAL ARTS TEACHING – Recollections 1970s,80s and 90s'</i></p>	<p>Geoff Hogan presented the idea of donating a copy of the text to the Federation Library.</p> <p>The SIG will organise a function in the NSWTF Library 23<sup>rd</sup> November 4pm to receive the book, <i>'INDUSTRIAL ARTS TEACHING – Recollections 1970s,80s and 90s'</i></p> <p>SIG Officer to liaise with Geoff and Mary Schmitt (NSWTF Librarian) to organise function.</p> <p>Senior Officer to be invited to speak and receive the book.</p> <p>Discussion re the book and reading from.</p>	<p>SIG Officer</p>	<p>23/11/16</p>	<p><i>Attention</i></p>

Meeting Closed 5:15pm

Next Meeting 23<sup>rd</sup> November