



NSW Teachers Federation

TAFE TA Council Meetings 2024

Travel & Accommodation Booking Request Form

Please complete the following and email to travel@nswtf.org.au

Contact Details:

First Name:		Surname:	
Member No:	Mobile Phone:	Home Phone:	
Home Address:			Postcode:
Email Address:			
School / Workplace:			
Workplace Phone:		Workplace Fax:	
Emergency Contact Name & Number:			

2024 TAFE TA Council Dates (9.30am – 4.30pm), Federation House	Yes	No	Unknown
Friday 22 March – Term 1			
Friday 17 May 2024 – Term 2 (TAFE TA & Council AGM)			
Friday 14 June (Term 2)			
Friday 6 September (Term 3)			
Friday 29 November (Term 4)			
<input type="checkbox"/> Yes, I attend other Federation meetings that often about TAFE TA Council eg. SIG (please specify)			

If appropriate, please provide the following travel information:

<input type="checkbox"/> Air travel required		
Departing from:		
Day:	Approx. departure time:	
Returning to:		
Day:	Approx. departure time:	
Name as appears on driver's licence:		
Frequent Flyer Program:	Frequent Flyer Number:	
<input type="checkbox"/> Accommodation required		
Arrival day:	Departure day:	No. of nights:
Is parking required at accommodation location? Yes / No		Please tick
<input type="checkbox"/> I will be travelling by car and will claim mileage expenses		
<input type="checkbox"/> Special requirements (please specify)		

Notes:
