NSW Teachers Federation

TAFE TA Executive Meetings 2025
Flight & Accommodation Booking Request Form

Please complete the following and email to travel@nswtf.org.au as soon as possible.

Contact Details:		
First Name:		Surname:
Member No:	Mobile Phone:	Home Phone:
Home Address:		Postcode:
Email Address:		
School / Workplace:		
Workplace Phone:		
Emergency Contact Name & Number:		

2025 TAFE TA Executive Dates (9.30am – 4.30pm), Federation Hous	**Yes**	**No**	**Unknown**
Friday 14 February 2025 – Term 1	☐	☐	☐
Friday 05 September 2025 - Term 3	☐	☐	☐
Friday 28 November 2025 (Term 4)	☐	☐	☐

☐ Yes, I attend other Federation meetings that often abut TAFE TA Executive eg. SIG **(please specify)**

If appropriate, please provide the following travel information:		
☐ **Air travel** required		
Departing from:		
Day:	Approx. departure time:	
Returning to:		
Day:	Approx. departure time:	
Name as appears on driver's licence:		
Frequent Flyer Program:	Frequent Flyer Number:	
☐ **Accommodation** required		
Arrival day:	Departure day:	No. of nights:
Is parking required at accommodation location? ☐ Yes ☐ No **(please tick one)**		
☐ I will be travelling by car and will claim mileage expenses		
☐ Special requirements **(please specify)**		

Notes: